

DECEMBER 2017

PACIFIC ISLAND VILLAGE III

www.piv3hoa.com

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606



Christmas Party

Join your neighbors

To Decorate the Christmas Tree at 6 P.M.

Followed by Refreshments at 7P.M.

Bring an appetizer to share and your choice of beverage.

Direct your questions and RSVP to the Social Chairperson at judydreyer@sbcglobal.net

See You Friday December 8th

At 6:P.M. in the Clubhouse-Children Welcome



ANNUAL ELECTION AND MEETING

The Annual Election will be held January 23, 2018, at 6:00 P.M. at the Community Clubhouse, 31110 Flying Cloud, Laguna Niguel, CA.

Please **mail your ballot**; we need to make quorum or another meeting will need to be scheduled at additional costs to the homeowners.

Remember to insert the white ballot envelope into the special brown envelope, and don't forget to write your information in the upper left hand corner and **sign it** or your ballot will be invalid.

BOARD OF DIRECTORS:

President: Saundra Mulato

Vice-President: Gary Moeller

Treasurer: Jim Vale

Secretary: Elisa Nardulli

Member-at-Large: Christine Johnson

NEXT BOARD MEETING:

Tuesday, December 4, 2017

6:00 P.M. @ Community Clubhouse

31110 Flying Cloud Drive

Laguna Niguel CA 92677

The final agenda will be posted at the bulleting board at the pool. You may also obtain a copy of the agenda by contacting management at 949-838-3207.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Trina Alexander

Phone: 949-430-5837

Emergency After Hours: 949-833-2600

Fax: 949-833-0919

talexander@keystonepacific.com

COMMON AREA ISSUES:

Chandler Schuyler

Phone: 949-838-3269

E-mail: cschuyler@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

customercare@keystonepacific.com

ARCHITECTURAL DESK:

Phone: 949-838-3239

architectural@keystonepacific.com

INSURANCE BROKER:

Farmers Insurance—Lew Cohen

4680 Wilshire Blvd, Los Angeles, CA

949-495-8001

CLUBHOUSE RESERVATIONS:

Obtain Reservation form on the website and submit with required deposits.

POOL KEYS:

Contact Chandler Schuyler at 949-838-3269. 1st key is at no charge and replacement or additional keys are \$100.00.

DECEMBER 2017 REMINDERS

- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line.
- Please call 9-1-1 for life-threatening emergencies.
- Trash Pick-Up Day – Fridays
- Tuesday, December 4, 2017 – Board Meeting @ 6:00 P.M.
Location: Community Clubhouse
31110 Flying Cloud, Laguna Niguel, CA
- In observance of the Holiday Season, Keystone Pacific will be closed on Friday, December 2, 2017 and Tuesday, December 26, 2017.

SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email.

To sign up, please register from the "Update My Profile" page once you have logged into your billing account at www.keystonepacific.com.

SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to customer care@keystonepacific.com to request an ACH application.

WHAT TO DO IN CASE OF AN EMERGENCY

If you have an after hours common area emergency, call (949) 833-2600 and follow the emergency service prompts. The on-call manager will return your call and gather the necessary information from you. Please be ready to tell the emergency service the name of your Association, the location of your Association Laguna Niguel and your property address in order to process your call efficiently.



DECORATION SAFETY TIPS

- Check each set of lights, new or old, for broken or cracked sockets, frayed or bare wires, or loose connections. Discard damaged sets or repair them before using.
- Use no more than three standard size sets of lights per single extension cord.
- Turn off all lights on trees and other decorations when you go to bed or leave the house. Lights could short and start a fire.
- Keep a fresh tree watered regularly and please keep it away from fireplaces, radiators or other heat sources.
- Candle safety – Always use non-flammable holders and ones rated for candle usage. Place candles where they cannot be knocked down or blown over.
- Traditional luminaries can be a fire hazard, investigate alternative light sources such as glow sticks or battery operated candles.
- Before lighting any fire, remove all greens, boughs, papers and other decorations from the fireplace area.
- Check to make sure that the flue is open. Perhaps it is time to have your fireplace serviced and/or cleaned.
- Please remove holiday decorations by January 14, 2018

Have a Safe and Happy Holiday Season!!

